

# Africa Centre of Excellence

**West African Centre for Cell Biology of Infectious Pathogens  
(WACCBIP)**

**ACE 002**

**Revised Work Plan (2017)**

**TABLE 1: ANNUAL WORK PLAN FOR 2017- WACCBIP**

Activities	Time Lines (Implementation months)											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>1.0 Excellence in training</b>												
1.1 Obtain international accreditation for new curricula (including preparation of documentation for the renewal of national accreditation)												
1.2 Enrol new students and support training of existing students in MPhil program												
1.3 Enrol new students and support training of existing students in PhD program												
1.4 Organise outreach events (Senior High School outreaches, etc.)												
1.5 Develop and run curricula for existing and new short courses												
1.6 Organise WACCBIP Annual Research Conference												
<b>2.0 Improving learning experience</b>												
2.1 Refurbish and upgrade ICT infrastructure (Acquire high performance computing system, purchase software, website hosting & maintenance, etc.)												
2.2 Set-up e-learning platform, and acquire e-resources												
2.3 Construction of WACCBIP building (Biochemistry Annex)												
2.4 Acquire equipment to upgrade cell biology core facility (Confocal microscope, etc.)												

	Activities	Time Lines (Implementation months)											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	2.4 Faculty Exchange programs with regional and national institutions												
	2.5 Engagement of international faculty for teaching courses, workshops, and co-supervision of students												
	<b>3.0 Develop regional partnerships &amp; programs</b>												
	3.1 Maintain active web presence and advertise on relevant websites for showcasing Centre's activities and available opportunities												
	3.2 Engagement of regional faculty for teaching and co-supervision of student research												
	3.3 Provide travel awards for regional students and faculty for short research visits												
	3.4 Conduct outreach programs and Seminar/Lecture tours regionally												
	<b>4.0. Promote applied research</b>												
	4.1 Recruit two full time research fellows												
	4.2 Support Centre projects across partner institutions that provide students high quality experience in research												
	4.3 Upgrade research laboratories												
	4.4 Support short training visits for faculty and students outside the ACE												
	4.5 Investigating the aetiology of febrile illness in Ghana												
	4.6 Monitor disease outbreaks												
	4.7 Support incubator projects at the Centre												

Activities	Time Lines (Implementation months)											
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<b>5.0 Management and Governance establishment</b>												
5.1 Ensure regular meetings of International Advisory Board												
5.2 Ensure regular meetings of Management Committee												
5.3 Maintain administrative support team for the centre												
5.4 Organise faculty and staff training programmes and retreats												
5.5 Purchase equipment and furniture for administrative team												
5.6 Purchase office supplies for administrative team												
<b>6.0 Financial Sustainability</b>												
6.1 Support faculty to submit three major grant applications												
6.2 Support PhD and MPhil students to apply for small student grants from international agencies to support their research, attendance & presentations at meetings												
<b>7.0. Financial &amp; Performance Oversight</b>												
7.1. Prepare and submit semi-annual financial reports												
7.2 Ensure periodic internal audits												
7.3. Ensure annual external audit												
7.4. Prepare and submit semi-annual monitoring												

		Time Lines (Implementation months)											
	Activities	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	and evaluation reports												