



**MINUTES OF WACCBIP IMPLEMENTATION COMMITTEE MEETING**  
**VENUE: WACCBIP SECRETARIAT, UG**  
**DATE: MARCH 20, 2014.**

**1.0 Members**

<b>Name</b>	<b>Institution</b>
Dr. Gordon Awandare	BCMB/Centre Leader
Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Patrick Arthur	BCMB/Head of Training and Research
Ms. Ama Dadson	Head of ICT and Logistics
Mr. Barfi-Adomako Owusu	University of Ghana Computing Systems
Mr. Collins Amofa	ORID Accountant
Prof. Dorothy Yeboah Manu	NMIMR
Prof. Ebenezer Owusu	Dean, School of Biological Sciences
Dr. Lydia Mosi	BCMB
Dr. Osbourne Quaye	BCMB
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred NgwaAmanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company

**IN ATTENDANCE**

<b>NAME</b>	<b>INSTITUTION</b>	<b>E-MAIL</b>
Mrs. Constance Kocke	Procurement Unit, UG	conscocke@gmail.com
Mr Ezekiel Acquah	ORID, UG	ekacquah@ug.edu.gh

**ABSENT WITH APOLOGY**

<b>Name</b>	<b>Institution</b>
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Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred Ngwa Amanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company
Ms. Ama Dadson	UGCS

## **2.0 OPENING**

The meeting commenced at 2:40 pm.

## **3.0 MATTERS ARISING**

Minutes from previous meeting was reviewed and Mr Ezekiel Acquaaah made a correction on his misspelt surname.

Dr Patrick Arthur informed the committee that the logo would be ready by the weekend.

Mr. Barfi Adomako said he was unable to co-ordinate properly with Ms. Ama Dadson concerning the ICT infrastructure needed. He further said that he was in charge of the E-learning whereas Ms. Ama Dadson was in charge of coordinating the other components.

## **4.0 NEW BUSINESS**

### **4.1 RESULTS FRAMEWORK**

Dr. Awandare informed the committee about the new results framework (RF) template from the World Bank. This new template had to be filled out by disaggregating the information in the previous RF table.

The Disbursement Link Indicators (DLI) in the ACE Project Appraisal Document (PAD) would be used as a guide in completing the performance monitoring table in the Implementation plan. It was indicated that the DLIs must reflect what was contained in the results framework.

### **4.2 IMPROVE TEACHING AND LEARNING**

Building core facilities (purchase of major equipment and vehicle) which was initially

under Research excellence was made an independent action plan, 'Improving Teaching and Learning Experience'. The four milestones under improving teaching and learning environment would include:

- Constructing a building for the centre with graduate lecture rooms, seminar room and bioinformatics laboratory.
- Refurbishing ICT infrastructure and establishing a Biomedical High Performance Computing Unit (BHPCU)
- Building Cell Biology Core Facilities (purchase of major equipment)
- Preparing an e-learning platform and acquiring e-resources

Dr Gordon Awandare highlighted some of the weaknesses which he had indicated in the brief narrative in the implementation plan. These included over ambitious enrolment numbers and lack of regional outreach. He further indicated that more collaborators from West Africa would be involved in the regional partnerships.

An amount of 10,000 USD would be given to each regional partner, to be used either in sponsoring their students for internship at the ACE, sponsoring a PhD student or sponsor a research project in their respective laboratories.

Dr. Arthur prompted the committee about involving La Gray, a research collaborator, in the partnership investments. Dr. Awandare responded to this by informing him about La Gray not being responsive to some messages and proposals sent to him. However, should he respond in the positive, then an amount of \$10,000 would be allocated for his project.

Dr. Awandare indicated that the Medical Professional Workshop would be replaced with the ASCB workshop on infectious pathogens for the first year. He further said that the academic year would begin in August. However, according to the World Bank, the financial year would begin from February, 2014.

Dr. Awandare highlighted that according to the DLI template, a total amount of \$1,200,000.00 was allocated for the commencement of a new curriculum;

- \$600,000 for institutional accreditation
- \$100,000 for masters program
- \$100,000 for PhD program
- New programs for the curriculum would have to be developed during the four years to make up for the outstanding \$400,000.

#### 4.3 RESEARCH (ACTION PLAN 3 – FORMERLY ACTION PLAN 2)

##### Action Plan – Promoting Research Experience

The financial aid of research fellows were included in the implementation plan. Two Post-doctorate students would be recruited through the NOGUCHI post-doc scheme. An amount of \$10,000 per year was allocated to support their research. Their salaries would be covered by the NOGUCHI post-doc program.

The Kintampo (KHRC) and Navrongo (NHRC) research laboratories would be upgraded for malaria culturing, and to this effect, each was allocated an amount of \$10,000.

The collaborators from the region include;

- CMRI - Centre MURAZ Research Institute
- CNRFP - Centre National de Recherche et de Formation sur le Paludisme
  
- CSRS - Centre Suisse de recherchescientifique
- KHRC - Kintampo Health Research Centre
- MRC - Medical Research Council
- MRTC - Malaria Research and Training Centre
- NHRC - Navrongo Health Research Centre and
- La Gray

Dr. Arthur was tasked with completing Table 2 in the Implementation Plan.

#### 4.4 ENROLLMENT

10 MPhil Students (Total of \$107,500)

- 7 National students-- \$70,000
- 3 Non-national students – \$37,500

5 PhD Students (Total of \$130,000)

- 4 National students - \$100,000 (\$25,000 per person)
- 1 Non-national student - \$30,000

#### 4.5 PROCUREMENT

Mrs. Constance Kocke was tasked to prepare an excel representation of the planned output, activities and cost for the first year.

Subject to the availability of funds, some of the procurements in year 4 would be

accomplished in year 3 in order to make up the requirements in DLI 4.

#### 4.6 EQUITY DIMENSION – ACTION PLAN 4 (FORMERLY ACTION PLAN 3)

Dr. Awandare suggested the inclusion of a long term longitudinal study that would bring everyone at the centre together. He proposed a project which involved recruiting people who report to the hospital with fever and carry out a critical diagnosis. He further said that this would also gain a lot of media attention and eventually advertise the centre. Also, it would serve as a service to the community.

A total amount of \$100,000 was agreed to be allocated to three action plans under the equity dimension:

- \$20,000 (\$15,000 for the centre and \$5000 for partners) – Outreach Events
- \$60,000 (\$40,000 for the centre and \$20,000 for partners) – Assessing Fever misdiagnoses across the country
- \$20,000 (\$15,000 for the centre and \$5000 for partners) – Disease Outbreak Surveillance

Dr Patrick Arthur also suggested that, as a form of outreach, Senior High School students in mostly rural areas should be encouraged by for example, assisting them to come up with some initiatives pertaining to public health. This was agreed on as a laudable idea, however, it was scheduled to take effect in the second year.

#### 4.7 ACTION PLAN 5

It was proposed that action plans 5, 6, 7 and 8 should be merged into one action plan, since they were all about regional partners. This new action plan 5 was then named “Attracting Regional Faculty and Students”. The tasks to be carried out under this action plan included:

- Maintaining active website (employing a webmaster)
- Engagement of regional faculty for teaching and co-supervision of student research
- Provide travel awards for regional students and faculty for short research visits
- Conduct outreach programs and seminar/lecture tours

#### 5.0 CLOSURE OF MEETING

Dr Osbourne Quaye moved for the closure of the meeting due to an inter-faculty lecture that was scheduled for 5:00 pm. The committee agreed to the motion and the meeting came

to an end at 4:53 pm.

Chaired by: Dr. Gordon Awandare

Recorded by: Sandra Owusuaah Bempah and  
Rita AkyaaNyarko