



**MINUTES OF WACCBIP IMPLEMENTATION COMMITTEE MEETING**  
**VENUE: WACCBIP SECRETARIAT, UG**  
**DATE: FEBRUARY 27, 2014.**

**1.0 Members**

<b>Name</b>	<b>Institution</b>
Dr. Gordon Awandare	BCMB/Centre Leader
Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Patrick Arthur	BCMB/Head of Training and Research
Ms. Ama Dadson	Head of ICT and Logistics
Mr. Barfi-Adomako Owusu	University of Ghana Computing Systems
Mr. Collins Amofa	ORID Accountant
Prof. Dorothy Yeboah Manu	NMIMR
Prof. Ebenezer Owusu	Dean, School of Biological Sciences
Dr. Lydia Mosi	BCMB
Dr. Osbourne Quaye	BCMB
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred NgwaAmanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company

**IN ATTENDANCE**

<b>NAME</b>	<b>INSTITUTION</b>	<b>E-MAIL</b>
Mrs. Constance Kocke	Procurement Unit, UG	conscocke@gmail.com
Mr. Ezekiel Acquah	ORID, UG	ekacquah@ug.edu.gh

**ABSENT WITH APOLOGY**

<b>Name</b>	<b>Institution</b>
Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred Ngwa Amanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company

## **2.0 OPENING**

The meeting started at 2:32 pm.

## **3.0 NEW BUSINESS**

### **3.1 LOGO FOR WACCBIP**

Two designs were proposed and it was agreed that the University of Ghana colours would be used in the design. There was no consistency in the colours used for the inscriptions, hence it was decided that all letters should be made dark blue. However, the globe in the centre of the logo would be changed to a cell to make it more innovative. The full meaning of WACCBIP would be spelt out in place of “University of Ghana” or would precede it. There were controversies about the use of the DNA structure represented in the logo.

### **3.2 REVIEW OF PROCUREMENT PLAN**

There were concerns from the World Bank about the splitting of procurements. No response had been received from Ms. Ama Dadson (University of Ghana Computing Systems) as at the time of submission of the first procurement plan to the World Bank hence the values that were represented in the table were estimates.

It was indicated that an ultra-centrifuge was listed in the proposal, however, it was not included in the procurement plan. Concerns about buying a sequencer were raised.

There were discussions to make room for the purchase of extra computers since the quantity listed in the procurement would not be sufficient. In view of technological advancement, 3 tablets and 3 smartphones were listed in the proposed procurement.

Concerns were raised that provisions should be made in the new building to host small meetings. The space designed in the building plan as a bioinformatics room was too small

for the intended purpose and Mr. Barfi proposed an expansion of the room so as to accommodate the high performance computers would be needed for bioinformatics purposes.

There were also discussions that there was a need to allocate an office for ICT purposes and also take into consideration the laying of LAN cables. The new building would be made storey in order to save some space.

Below is the reviewed proposal.

Items Description	Year 1	Year 2	Year 3	Year 4	
<b>Major Equipment</b>	USD \$	USD \$	USD \$	USD \$	
Flow Cytometer	350,000				
Mass Spectrometer		500,000			
Confocal Microscope			350,000		
Sequencer				500,000	
Ultra-Centrifuge				100,000	
Biotyper				100,000	
Equipment Maintenance			200,000		
<b>Other Equipment</b>					
Bench Centrifuge (2)	34,000				
Microcentrifuge (2)			12,000		
Biosafety Cabinets (2)	24,000				
CO2 Incubator (4)		30,000	30,000		
Gel Dock System		15,000			
Microplate Reader			50,000		
Inverted Microscope	6,000				
RT-PCR Machine		50,000			
Chromatotron			4,000		
Ultra-Low Freezer (2)		40,000			
Lab Refrigerator (2)	10,000				
General Lab Consumables, Supplies and Reagents	50,000	150,000	100,000	100,000	
<b>Vehicle</b>					
4 x 4 Cross Country (SUV)	65,000				

33 Seater Bus			80,000			
<b>Building</b>						
Bioinformatics Lab, Graduate Lecture rooms, Secretariat, Equipment Maintenance room, etc		500,000				
<b>ICT</b>						
Refurbishment of existing IT Infrastructure, Website design and hosting, Software		100,000				
eLearning portal, Equipment for Data Centre, High speed data link			200,000			
Equipment for Bioinformatics Lab (10)				200,000		
<b>Office Equipment</b>						
Desktop Computers (20)		10,000		10,000		
UPS (20)		2,000		2,000		
Laptop Computer (3)		3,000				
Standard Printers (2)		600				
Smart Phones (3)		3,000				
Tablets (3)		3,600				
2.5 HP Air conditioners (18)		4,000	14,000			
<b>Office Furniture</b>						
L-Shaped Desk (1)		1,000				
Office Desk (12)		600	3,000			
Standard Swivel Chairs (5)		1,500				
12 Seater Conference Table (1)		1,500				
Conference Chairs (12)		3,600				
		1,173,400	1082000	958000	800000	4,013,400

#### **4.0 ANY OTHER BUSINESS**

Prof Owusu may be available during next meeting for discussion on governance. Mr Barfi hinted that, Dr Kwame Ayeh has not been receiving any information about the Implementation process.

Agenda for next meeting: Governance structure and Details of ICT Infrastructure.

#### **5.0 CLOSURE OF MEETING**

The meeting was closed at 3:22pm.

Chaired by: Dr. Gordon Awandare

Recorded by: Sandra Owusuaah Bempah