



**MINUTES OF WACCBIP IMPLEMENTATION COMMITTEE MEETING
VENUE: SCIENCE CONFERENCE ROOM BCMB, UG
DATE: FEBRUARY 17, 2014.**

1.0 Members

Name	Institution
Dr. Gordon Awandare	BCMB/Centre Leader
Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Patrick Arthur	BCMB/Head of Training and Research
Ms. Ama Dadson	Head of ICT and Logistics
Mr. Barfi-Adomako Owusu	University of Ghana Computing Systems
Mr. Collins Amofa	ORID Accountant
Prof. Dorothy Yeboah Manu	NMIMR
Prof. Ebenezer Owusu	Dean, School of Biological Sciences
Dr. Lydia Mosi	BCMB
Dr. Osbourne Quaye	BCMB
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred Ngwa Amanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company

IN ATTENDANCE

NAME	INSTITUTION	E-MAIL
Mrs. Constance Kocke	Procurement Unit, UG	conscocke@gmail.com
Mr. Delali Kobla Kumordzi	ORID, UG	fkumordzi@ug.edu.gh

ABSENT WITH APOLOGY

Name	Institution
Prof. Kwadwo Koram	NMIMR/Deputy Centre Leader
Dr. Kwaku Asante Poku	Kintampo Health Research Centre
Prof. Mahamadou Diakite	Malaria Research and Training Centre, University of Science, Techniques, and Technology, Bamako, Mali
Dr. Alfred Ngwa Amanbua	Medical Research Council, the Gambia
Dr. Lucas Amenga-Etego	Navrongo Health Research Centre
Dr. George Obeng-Adjei	University of Ghana Medical School
Dr. Paul Lartey	LaGray Chemical Company

2.0 OPENING

The meeting commenced at 2:37 p.m. Dr. Gordon Awandare introduced Mrs. Constance Kocke, as the representative from the procurement unit of the University of Ghana to serve on the committee.

3.0 MATTERS ARISING

Dr. Gordon A. Awandare, attended a meeting at the Ministry of Finance to discuss the bureaucracy involved in the disbursement of the money. The WACCBIP project would be launched in May this year in Abuja, Nigeria and 20% of money to be delivered up front as a baseline for the project. The rest of the funds will be released based on the already presented indicators. The proposed programs (curricula) have gone through the first phase and is currently at the graduate school.

4.0 NEW BUSINESS

4.1 PROCUREMENT PLAN

Items Description		Year 1	Year 2	Year 3	Year 4	
Major Equipment		USD \$	USD \$	USD \$	USD \$	
Flow Cytometer		350,000				
Mass Spectrometer			500,000			
Confocal Microscope				350,000		
Sequencer					780,000	
Equipment Maintenance				200,000		
Other Equipment						
Bench Centrifuge (2)		34,000				
Microcentrifuge (2)				12,000		
Biosafety Cabinets (2)		24,000				
CO ₂ Incubator (4)			30,000	30,000		
Gel Dock System			15,000			
Microplate Reader				50,000		
Inverted Microscope		6,000				
RT-PCR Machine			50,000			
Chromatotron				4,000		
Ultra Low Freezer (2)			40,000			
Lab Refrigerator (2)		10,000				
General Lab Consumables, Supplies and Reagents		50,000	150,000	100,000	100,000	
Vehicle						
4 x 4 Cross Country (SUV)		65,000				
33 Seater Bus			80,000			
Building						
Bioinformatics Lab, Graduate Lecture rooms, Secretariat, Equipment Maintenance room, etc		500,000				
ICT						

Refurbishment of existing IT Infrastructure, Website design and hosting		100,000				
eLearning portal, Equipment for Data Centre, High speed data link			200,000			
Equipment for Bioinformatics Lab (10)				200,000		
Office Equipment						
Desktop Computers (5)		5,000				
UPS (5)		1,000				
Laptop Computer (1)		1,000				
Standard Printers (2)		600				
2.5 HP Air conditioners (18)		4,000	14,000			
Office Furniture						
Office Desk (2)		400				
Standard Swivel Chairs (5)		1,000				
12 Seater Conference Table (1)		1,000				
Conference Chairs (12)		2,400				
		1,155,400	1,079,000	946,000	880,000	4,060,400

5.0 ANY OTHER BUSINESS

- Ms. Ama Dadson promised to provide figures for the enlisted ICT items before 20th of February, 2014.

- The house decided on an average expenditure of \$150,000 per year.
- It was agreed that there was a need to start a website to get the public enlightened on WACCBIP.
- The committee was optimistic about the new curriculum starting in the academic year 2014/15, however independently funded students would be admitted due to the bureaucracy involved in accessing the funds.
- Meetings would be held on every Thursday till the Implementation Plan is submitted on the 24th of March, 2014.

6.0 CLOSURE OF MEETING

At 4:42 p.m. Dr. Gordon A. Awandare moved for the adjournment of the meeting to 27th February, 2014.

Chaired by: Dr. Gordon A. Awandare

Recorded by: Sandra Owusuaah Bempah